TENDER DOCUMENT

Sealed quotations are hereby invited for procurement of Scanner by Shri Dadadev Matri Avum Shishu Chikitsalaya, Dabri, New Delhi-45. Prescribed tender forms can be downloaded from Delhi Govt. Website [http://164.100.52.9/tender/tendermain.asp](http://164.100.52.9/tender/tendermain.asp) from 18.07.16 to 08.08.16

Tender form duly completed in all respects must be sent by post or by hand to reach this office on or before 08.08.16 up to 2 PM. No quotation will be accepted after prescribed date and time. The tenders will be opened on 08.08.16 at 02:30 P.M. by a Tender Opening Committee in the presence of bidders who may like to be present.

Tenders should be in a sealed envelope addressed to ‘The Medical Superintendent, Shri Dadadev Matri Avum Shishu Chikitsalaya, Dabri, New Delhi-45’. The envelope should be super-subscribed with the name of the tender and the tender can be physically submitted in the office of Medical Superintendent, IIInd Floor, SDDMSC, Dabri, New Delhi-45.

“SEALED QUOTATION FOR PROCUREMENT OF SCANNER.”

Documents must be attached with the bid:-

1. EMD of Rs. 5000/- in form of Fixed Deposit Receipt (FDR) favouring Medical Superintendent, SDDMSC valid for 6 months from the due date of tender from a commercial bank.
2. Undertaking as per Annexure –I.
4. Copy of PAN card of firm / proprietor.
6. Current Authorization letters between manufacturer and dealer/ bidder as the case may be in pdf format. An undertaking to be submitted on letter head of firm in case the bidder is the manufacturer of items quoted by him.
7. Technical bid as per Annexure –II.
8. Price bid duly filled as per Annexure-III to be submitted in separate envelop super-subscribed as ‘Price Bid’. Price bid will be opened only of the bidders who qualify the technical bid.

The technical literatures / catalogues shall be submitted along with the bid.

The bidder cannot modify the technical specifications or items specified in the tender document to quote their bids, if any bidder is found to have modified the technical specifications; the tender shall be rejected straightaway.
GUARANTEE / WARRANTY

- The tenderer will give comprehensive guarantee / warranty for 24 months. Repair of equipment / machine is to be carried in the hospital premises where it is installed. In case the equipment / machine is to be shifted to the manufacturer workshop for repair, to & fro transport charges are to be borne by the tenderer. The Tenderer shall ensure that down time is minimum & shall have to supply standby unit in case of undue delay in public interest.

- The firm should submit bank guarantee of 10% of the cost of the equipment (valid for 26 months) and indemnifying the hospital against all losses incurred by the hospital during the guarantee period.

DELIVERY OF STORES

- Delivery should be made to the concerned store of this hospital on F.O.R destination basis within 30 days from the date of dispatch of supply order.
- In case the supplies are not delivered within the stipulated deadline, the supplier shall have to obtain a prior extension. However the extension of date of delivery is admissible only with delayed supply penalty.

INSPECTING AUTHORITY: Medical Superintendent, Shri Dada Dev Matri Avum Shishu Chikitsalya,, Govt. of NCT of Delhi, Dabri, New Delhi – 110045.

PACKING OF STORES: -Tenderer should supply the store with proper packing and marking of transit so as to be received at the destination free from any loss or damage.

PAYMENT: -Payment will be made after the receipt of complete stores, due inspection, installation and acceptance, of the stores. No advance payment will be made. Payments will be made only after the receipt of the supplies in good condition as per requirement against the order in the hospital stores duly approved on satisfactory inspection & demonstration in case of equipment in the concerned dept in good condition against the pre-receipted bills in triplicate.

PENALTY CLAUSE

The date of delivery of stores stipulated in the supply order shall be deemed to be the essence of the contract and delivery must be completed not later than the date(s) as specified in the order and shall be with in 30 from the date of dispatch of the supply order. The tenderer will be bound to supply the items with in stipulated period, failing which a penalty of 0.5% of the value of orders per working day will be imposed subject to a maximum of 10% of total value of orders for the delayed supply.

EMD of the firm shall be forfeited for non-supply.
GENERAL TERMS AND CONDITIONS

E.M.D. (Refundable) :-

- EMD shall be retained till performance security is deposit by the successful bidder. EMD of unsuccessful bidders will be released after finalisation of tender.

- **The hospital shall not pay any interest on EMD.**

- EMD is liable to forfeited if the tenderer withdraws or transfers to others or impairs or derogates the bid in any respect.

SECURITY DEPOSIT

- The firm should submit bank guarantee of 10% of the cost of the equipment (valid for 26 months) within 10 days from the date of installation and indemnifying the hospital against all losses incurred by the hospital during the guarantee period.

DISPUTES AND ARBITRATION

- All disputes or differences arising during the execution of the contract shall be resolved by mutual discussion failing which the matter will be referred to the Secretary (Law Justice and Legislative affairs) Govt. of NCT of Delhi or his nominee for arbitration whose decision shall be binding on the contracting parties.

- After the opening of the tenders, there will be no correspondence between the firm and Hospital till the tenders are finalized.

EXCLUSIVE RIGHT OF MEDICAL SUPERINTENDENT

Medical superintendent, SDDMSC, Dabri, New Delhi has the full and exclusive right to accept or reject any or all the tenders without assigning any reasons, whatsoever.

(DR. BRIJESH KUMAR)
MEDICAL SUPERINTENDENT
List of Items for procurement:

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>Name</th>
<th>Specifications</th>
</tr>
</thead>
<tbody>
<tr>
<td>1.</td>
<td>Scanner</td>
<td>Size: A3, Resolution (in dpi): 600,</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Scanning Nos Speed: 50ppm (B/W),</td>
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<tr>
<td></td>
<td></td>
<td>Type: Sheet Fed</td>
</tr>
</tbody>
</table>
Tender Name………... Due on………..

To

The Medical Superintendent,
SDDMSC, Dabri,
New Delhi-110045.

Sirs,

1. The undersigned certify that I have gone through the terms and conditions mentioned in the tender document and undertake to comply with them. I have no objection for any of the content of the tender document and I undertake not to submit any complaint/representation against the tender document after submission date and time of the tender. The rates quoted by me/us are valid to and binding on me/us for acceptance for the period from the date of finalisation of the current tender till the approval/finalisation of next tender.

2. I/We undersigned hereby bind myself/ourselves to Lt. Governor Delhi to supply the various items for SDDMSC, New Delhi, or on behalf of the President of India during the period under contract commencing from the date of finalisation to date of finalisation of next tenders.

3. The articles shall be of the best quality and kind as per the requirement of the Institution. The decision of the Medical Superintendent, SDDMSC, New Delhi (Herein after called the said officer) as regard to the quality and kind of article shall be final and binding on me.

4. Bid Security deposited by me viz .............../- (Rupees ......................... only) as the case may be in the form of FDR in the name of the Medical Superintendent, SDDMSC, New Delhi, as attached herewith and shall remain in the custody of the Medical Superintendent till the validity of the tender.

5. I/We agree to forfeit the Bid Security in the case of non-execution of supply order full or in part any delay occurs on my part at the appointed place and time.

6. In case of the purchase of the articles approved in my favour for the supply are purchased from any other source, due to delay or non-supply, the extra amount paid shall be deducted from the Bid Security submitted by me.

7. Should the said officer deem it necessary to change the article on being found of inferior quality, it shall be replaced by me/us free of cost in time to prevent inconvenience.

8. I/we hereby undertake to supply the item during the validity of tender as per directions given in supply order within stipulated period positively.

9. If I/we fail to supply the stores in stipulated period the hospital has full power to compound or forfeit the Bid Security.

10. I/We declare that no legal/financial irregularities are pending against the proprietor/partner of the tendering firm or manufacturer.

11. I/we undertake that the rates quoted by me when approved and selected by the Medical Superintendent, SDDMSC, New Delhi-45 will be valid for the asked period (from finalization of current tender to finalization of next tender), I undertake to supply the equipment/stores within 30 days. I undertake to supply the order within stipulated period and if I fail to supply order during the stipulated period the necessary action can be taken by the Medical Superintendent, SDDMSC, New Delhi.

12. I/we undertake that if the rates of any items are lowered due to any reason, I will charge the lower rates.
13. I/We undertake that the item supplied are as per sample/catalogue/technical literature description.

14. I/We undertake that the quoted rates are not higher than that approved in any for the same item other Govt. Institutions in Delhi as well as in India.

15. I/We undertake that the quoted rates are not higher than that of M.R.P. / prevailing market price, further if any discrepancy regarding prices quoted being higher are found at any stage, I/we are liable to pay the difference.

16. I/We undertake that no case of any nature i.e. CBI, Criminal/Income Tax/Sales Tax/Blacklisting is pending or contemplated against my firm.

17. I/we undertake that no Anti-competitive agreements with other bidders have been established by us which directly or indirectly results in bid rigging or collusive bidding and may have adverse effect on competition.

I undertake that I will not submit any irrelevant documents with the tender and in doing so I will not have any objection if my tender is rejected on that ground.

Affirmation

I pledge and solemnly affirm that the information submitted in tender documents are true to the best of my knowledge and belief. I further pledge and solemnly affirm that nothing has been concealed by me and if anything adverse comes to the notice of purchaser during the validity of tender period Medical Superintendent, SDDMSC will have full authority to take appropriate action as he/she may deem fit, without assigning any reason.

Place………….. Signature of Bidder

Date………….. (Name of Bidder)
ANNEXURE –II

GOVT. OF NCT OF DELHI

SHRI DADA DEV MATRI AVUM SHISHU CHIKITSALYA, DABRI, NEW DELHI-45

TECHNICAL BID

NAME OF THE TENDER ________________________________ DUE ON _____________

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>NAME OF THE ITEM (AS PER THE TENDER LIST OF ITEM)</th>
<th>MAKE AND MODEL QUOTED</th>
<th>SPECIFICATION COMPATIBLE WITH REQUIREMENT YES/NO</th>
<th>SAMPLES YES / NO</th>
<th>CATALOGUES YES / NO</th>
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- The tenderer should indicate as to whether they are submitting samples or catalogues or both.

Name of the Firm

Name(s) & Signature of the tenderer(s)
GOVT. OF NCT OF DELHI

SHRI DADA DEV Matri Avum Shishu Chikitsalya, Dabri, New Delhi-45

PRICE BID

(PLEASE NOTE: - THIS PRICE BID SHOULD BE ON THE LETTER HEAD OF THE FIRM)

NAME OF THE TENDER ______________________________    DUE ON _______________

<table>
<thead>
<tr>
<th>Sr. No.</th>
<th>NAME OF THE ITEM ( AS PER THE TENDER LIST OF ITEM )</th>
<th>MAKE AND MODEL QUOTED</th>
<th>Rate (Rs.)</th>
<th>VAT</th>
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Signature of the Bidder (With Seal of the agency)