

**GOVERNMENT OF NATIONAL CAPITAL TERRITORY OF DELHI**  
**ADMINISTRATIVE REFORMS DEPARTMENT**  
**7<sup>TH</sup> LEVEL, C-WING, DELHI SECRETARIAT, NEW DELHI – 2.**  
**<http://ar.delhigovt.nic.in>**

No.F. 13/1/05/AR/10972 - 11121

Dated: 31.8..2005

To

All Heads of Departments under GNCTD/ Autonomous Bodies / Undertakings and Local Bodies.

Sub: **Implementation of Right to Information Act, 2005.**

Sir / Madam,

Please refer to this office letter of even number dated 29.6.2005 on the subject cited above. Action taken Report on the following points regarding implementation of RTI Act, 2005 was required to be submitted to AR Department by 18<sup>th</sup> August, 2005, but the same is awaited from a number of Departments.

- (i) Appointment of SPIOs/ SAPIOs as per section 5 and First Appellate Authority as per Section 19(i).
- (ii) Declaring substantially financed bodies as Public Authorities under Section 2(h)(d).
- (iii) Preparation of 17 Manuals under Section 4(I)(b)

2. The status Report of the action taken by various Departments, as available in this Department and list of defaulters is enclosed.

3. As the statutory date for compliance is nearing, it is again requested that immediate measures may be taken to complete the action for the above points **latest by 20.9.2005** with a copy to AR Department.

Yours faithfully,

Sd/-

**( PRAKASH KUMAR )**  
**SECRETARY (AR)**